

New York Real Estate Standard Operating Procedures

Pursuant to New York State law, Christie's International Real Estate is required to institute standardized operating procedures for the prerequisites that prospective homebuyers ("Prospective Buyers") must meet prior to receiving services.

Christie's International Real Estate agents must implement these pre- services procedures uniformly with respect to any Prospective Buyer.

Regarding Prospective Buyer Identification:

Christie's International Real Estate does not require Prospective Buyers to provide identification to work with a Christie's International Real Estate agent. However, Prospective Buyers may be required to show proof of identification to (i) enter certain Christie's International Real Estate offices if required by the building's security or management policies, (ii) attend an open house or showing at the direction of a seller or listing agent, or (iii) in any other circumstance as directed by a third party, including but not limited to, a seller or listing agent directed by their seller.

Regarding Buyer Representation Agreement:

Christie's International Real Estate does not require Prospective Buyers to sign an exclusive buyer representation agreement to work with a Christie's International Real Estate agent, however, a prospective buyer and Christie's International Real Estate agent may agree to enter into an exclusive buyer representation agreement.

Regarding Prospective Buyer Evidence of Pre-Approval:

Christie's International Real Estate does not require Prospective Buyers to provide confirmation of a mortgage pre-approval or proof of funds to work with a Christie's International Real Estate agent. However, a third party, including a seller or listing agent under direction of the seller, may require proof of pre-approval or proof of funds —including, but not limited to —prior to attending a showing or open house or receiving an offer from the Prospective Buyer.

Effective April 12, 2022